



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

**NOTICE TO PROCEED**

RICKY LABONITE  
Marketing Head  
**HYUNDAI ALABANG, INC. SAN PABLO BRANCH**  
San Pablo, City

Sir/Madam,

The attached **Purchase Order No. 2025-11-1133** are already approved so **NOTICE** is given to **HYUNDAI ALABANG, INC. SAN PABLO BRANCH** for the purchase of **Repair and Maintenance of Hyundai Starex SKR 297** requested by **R. San Jose - GSO** with **PR No. 2025-11-2964**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

~~FREDERICK T. VILLA, DT~~  
University President

I acknowledge receipt of this Notice on : DEC 18 2025

Name of the Representative of the Bidder: **HYUNDAI ALABANG, INC. SAN PABLO BRANCH**

Authorized Signature: